

Worship Ministry Assistant (Part-Time 20-25hrs)

www.rainbowforest.com

Rainbow Forest Baptist Church

1338 Rainbow Forest Drive
Troutville VA

To apply, please contact:

Jonathan Freed
540-810-1312
Jonathan@rainbowforest.com

Primary Purpose

The Worship Ministry Assistant will assist the Pastor of Worship Ministries with musical leadership and administrative duties. They will be responsible for using their giftings and skills to ensure the Worship Pastor can effectively and efficiently be successful in his leadership and pastoral roles.

Responsibilities

Major Tasks (13-15hrs)

- Understand and support the vision of the worship pastor
- Help lead and support musically and vocally for rehearsals and Sunday services.
 - Preparing and planning worship sets and rehearsals when needed.
- Leading the musical teams when needed and willing to grow in that capacity.
 - Including the Choir, Praise Teams, Rhythm Section, Orchestra and A/V teams.
- Assist in planning and preparing special events.
- This position may also require the leading, scheduling, preparation, and development of the RFBC Youth Band, or assisting the current youth worship leader.

Minor Tasks (7-10hrs)

- Ensure any/all recourses are accessible for vocalists and musicians. Either by physical music or through Planning Center.
- Use of Planning Center and Pro Presenter to complete necessary tasks
- Answer emails and responding to inquiries from the team and other church members.
- Organizing set up, tear down for special events like combined rehearsals and others, including ordering food.

Qualifications

Listed below are the qualifications we desire the incumbent to possess. When hiring, we will choose the candidate who best fulfills these qualifications.

Education and Experience

- Education in Worship and/or Music preferred but not necessary
- Previous experience leading worship

Knowledge and Skills

- Must be able to lead musically and vocally, and able to connect with others.
- Understanding of music required to fulfill responsibilities
- Able to read lead sheets and knows basic music theory
- Familiar with computer programs necessary to complete responsibilities (Planning Center, Pro Presenter)
- Ability to work well with and recruit volunteers.
- Able to learn updated programs that facilitate the ministry
- Ability to multi-task
- Organizational skills
- Strong Communication and leadership skills
- Strong vocalists and excellent keyboard and/or guitar skills and willing to grow in that area.
- Positive Attitude
- Appropriate stage presence, willing to grow as a public worshipper
- Ability to maintain confidentiality
- Ability to see a project from start to finish